

POCO QUATROS MODEL A FORD CLUB



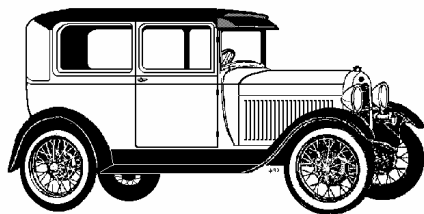
MEMBER INFORMATION PACKET

Congratulations and welcome as a new member of our club! We all welcome your entire family to our group. In addition to the preservation of the Model A Ford, we make a strong effort to plan family based activities using our cars in events such as car shows, tours and picnics. We really want you to participate with us.

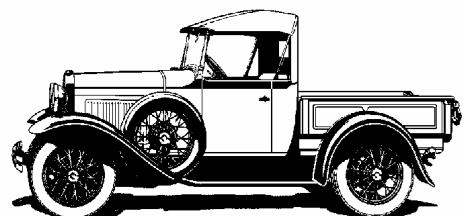
Enclosed are several items which may be helpful to you; an Events Calendar noting the scheduled activities for the club this year, a listing of the current Board members, a current roster of the membership, the Poco Quatros Chapter By-laws and other helpful guidelines and tips.

We encourage everyone to be familiar with the By-laws, and invite you to assist in the routine operation and events of the Club. The “Tour Guidelines & Tips”, and “Toolbox” suggestions will certainly assist you in preparing for safe, fun tours and various other Model A activities.

Happy Model A'ing



**The Officers and Directors
of Poco Quatros**



Poco Quatros

Chapter (#10328) of the Model A Ford Club of America
(CHARTERED 1963)

CONSTITUTION

ARTICLE I NAME

Section 1. The name of this organization shall be: *Poco Quatros Chapter, Model A Ford Club of America*, and its principle office shall be in Albuquerque, New Mexico.

ARTICLE II PURPOSE

Section 1. The purpose of this club shall be to serve as a medium of exchange of ideas, information and parts for admirers of the Model A Ford Car, and to aid them in their efforts to restore and preserve the car in its original likeness. The club will provide direction and assistance to its members in their restoration process.

Section 2. To provide a central organization for all owners of Model A Fords who are interested in restoring and maintaining the automobile in a manner to attract prestige and respect with the community, and further, shall be the purpose of this club to help these owners become better acquainted, encourage potential new members and maintain among its members the spirit of good fellowship, sociality, and fair play through sponsored activities which will include family participation and the use of a Model A Ford.

Section 3. The Club shall be non-commercial, non-sectarian, non-partisan, and non-profit.

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By-laws

ARTICLE I

MEMBERSHIPS & DUES

- Section 1. **Requirements:** All officers and the governing body of Poco Quatros shall be current Model A Ford Club Of America (MAFCA) members. MAFCA membership shall not be a prerequisite to membership in a chapter, however it is encouraged. Requirements of membership shall not depend upon the actual possession of a Model A Ford. An interest in the objective of the club and desire to take an active part in club activities shall be primary requirements for membership. An applicant for membership must be of good character as to be of benefit to the Club and its functions and objectives and must display sincerity of purpose.
- Section 2. **Members and Voting Rights:** Members shall be entitled to receive the chapter Newsletter, a copy of the Membership Roster, notices of Club activities, and will be entitled to all other benefits of the Club, and shall have the right to vote.
- Section 3. The yearly dues will cover the member, spouse and children under the age 18. Each adult (primary member and spouse) will be entitled to all Club privileges including the right to hold office and vote in elections. One Chapter Newsletter will be sent to each household.
- Section 4. **Dues:** The annual dues payable by members shall be an amount designated by the Board of Directors. All dues are payable in advance on the first day of January. All members who are declared delinquent will be dropped from active membership by the Board of Directors. Delinquency will be declared by the February general meeting. New members will have their dues prorated quarterly.
- Section 5. **Reinstatement of Members:** Upon application, delinquent members will be reinstated within the current year after paying the full annual membership fee.

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ARTICLE II ELECTIONS & MEETINGS

- Section 1. **The Election Meeting:** The election of officers by the members shall be held during November of each year.
- Section 2. **Nominating Committee:** At least two (2) months prior to the election meeting, the President shall appoint a Nominating Committee consisting of three (3) members. The committee shall nominate at least two (2) members for each elective office and obtain their consent to serve if elected. The list of nominees shall be printed in the October newsletter prior to the election meeting. Additional nominations may be made by any member at the time of the election during the election proceedings.
- Section 3. Nomination and election of each officer shall be conducted by ballot one at a time as follows: 1. President, 2. Vice-President, 3. Secretary , 4.Treasurer, 5. Three (3) Directors
- Section 3a. Director nominees shall be listed on one ballot. The nominees receiving the most votes shall be elected for a two-year term as described in Article III, Section 7.
- Section 4. **Board Meetings:** A meeting of the Chapter officers and Directors shall be held prior to the regular meeting for the purpose of transacting Chapter business. To carry any proposed action, a quorum, defined as 50% of the Board is required.
- Section 5. **Meetings:** Regular meetings of the membership are normally held the third Friday of each month. The annual meeting shall be the Banquet meeting as determined by the current Board.
- Section 6. **Special Meetings:** Special meetings of the membership may be called by the President. The President shall call a meeting when requested to do so by a majority of the Board of Directors or not less than 25% of the current membership.
- Section 7. **Notice of Special Meetings:** Notice of special meetings shall be included either in a prior Newsletter or through the normal channels of the telephone committee, at least five (5) days prior to said meeting.
- Section 8. **Quorum:** A quorum shall consist of 25% of the voting membership.

ARTICLE III

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OFFICERS

- Section 1. The officers of the Club shall be a President, Vice President, Secretary, Treasurer, three (3) Directors, and the retiring President. Said officers shall constitute the Board of Directors and shall be members in good standing.
- Section 2. **Term of Office:** Officers of the Club shall be installed at the annual meeting and shall serve for a period of one year ending with the annual Banquet meeting. Specific terms of office for Directors apply in Section 7 of this Article.
- Section 3. **President:** The President shall be the principal executive officer of the Club and shall in general supervise and control all of the business and affairs of the Club and shall be the Chairperson of the Board of Directors. The President shall preside at all meetings of the members and shall perform all duties incident to the office of President. The President shall have authority to appoint Committee Chairpersons as required including the Newsletter Editor and Chapter Representative. Said Chairpersons shall not be voting Board Members. The President shall approve and co-sign the expenditure of all club funds.
- Section 4. **Vice-President:** In the absence of the President, the Vice President shall perform the duties of President and in addition shall be in charge of Club Tours and Activities. The Vice President may appoint any club member(s) to assist with Club Tours or activities as necessary.
- Section 5. **Secretary:** The Secretary shall record and retain minutes of the General Meeting and Board Meetings, maintains the Club “Welcome Packages”, coordinate with the Club Newsletter Editor, and see that all notices are fully given in accordance with the provisions of these By-laws.
- Section 6. **Treasurer:** The Treasurer shall be responsible for and have charge and custody of all funds and inventory of salable items. The Treasurer shall be prepared to give a financial report at each general meeting and board meeting in addition to providing a written quarterly and annual financial statement for publication in the Newsletter.

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- Section 7. **Directors:** The Directors shall assist the above Board Officers in formulating policy and transacting Club business.
- Section 7a. Any club member may be nominated to fill one of the three Director positions.
- Section 7b. Each elected Director will serve a term of two (2) years.
- Section 7c. Director terms will be overlapped so two (2) Directors will serve concurrent years starting at the same point in time; and the third Director will serve their term starting one year after the start of the other two Directors.
- Section 8. **Youth Representative:** The Youth representative shall participate in Club activities, promote interest, education, and preservation of the Model A with other youth. The Youth Rep is encouraged to complete the MAFCA youth achievement patch (award) and coordinate with the Youth Representative of MAFCA.
- Section 9. **Vacancies:** Should a vacancy occur in any of the above enumerated offices, said vacancy will be filled by appointment by the President subject to approval by two-thirds of the Board of Directors.

ARTICLE IV FISCAL YEAR & LIMITATIONS

- Section 1. The Fiscal Year of the Club shall begin on the first day January and end on the last day of December in each year.
- Section 2. **Fiscal Limitations:** Only the Board of Directors shall be authorized to expend Club funds. The President may authorize purchases up to \$100.00 without prior Board of Directors' approval. Any Board member is prohibited from entering into any contractual agreement, verbal, written or otherwise, that would obligate the Club financially for a period exceeding one (1) month, without approval of the Board.

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ARTICLE V AMENDMENTS

Section 1. These By-laws and Constitution may be altered, amended or repealed and new By-laws and Constitution may be adopted by a quorum of the general membership, provided the proposed changes are published in the Newsletter prior to being voted upon.

ARTICLE VI PUBLICATION OF THE NEWSLETTER

Section 1. The Club will publish a newsletter monthly for the purpose of relaying information to the Club members and announcing meeting dates and places.

Section 2. The Newsletter will include a short summary of the minutes of the last General Meeting, and a short summary of the minutes of the Board of Directors meeting. Quarterly, the newsletter shall contain a Treasurer's report, which will include a breakdown of all transactions for that quarter.

NOTE: This edition of the Constitution and By-laws were approved and accepted by the membership at the General Meeting held on May 20, 2005 and became effective at that time.

_____/_____
President (Gary L. Spear) / Date

Master files maintained by: Club Secretary